



## Highland Park Family Dentistry, SC

### **Credit Policy**

- Highland Park Family Dentistry will file insurance claims on our patient's behalf. Any balances the insurance company does not cover are the patient's responsibility.
- All deductibles and or co-pays are to be paid by the patient and are due at the time services are rendered.
- Patients without insurance are responsible for all charges incurred during treatment. Payment is due when services are rendered unless financial arrangements have been made.
- For our patients without dental insurance, Highland Park Family Dentistry offers a 5% discount on services when the patient balances are paid in full at the time of service.
- We accept payments by cash, check, and all major credit cards (Master Card, Visa, Discover, and American Express).
- We offer in-house 3 month payment plans or financing through Care Credit interest free for 6 months, to qualifying patients.
- In the event of default, the patient agrees to pay all collection costs and/or legal fees required to collect this debt.
- There will be a \$35.00 fee charged for any personal checks returned to our office as NSF.
- Because Highland Park Family Dentistry reserves appointment times specifically for each patient, there may be a \$50-\$100 charge for appointments that are not cancelled with a 24 hour notice (except in emergency situations). This charge will be applied directly to the patient's account.

**By signing this credit policy I acknowledge that I have read and agree to the above statements.**

Print Name: \_\_\_\_\_

Authorized signature: \_\_\_\_\_

Date: \_\_\_\_\_